



April 14, 2025  
Town Council Approved Minutes

- CALL TO ORDER: Mayor Whited opened the meeting at 7:00 p.m. Council members, Drew Beard, Fred Catlin, Jean Goodine, Patrick O’Connell, Brad Schneider and Gail Swift were present. Town Manager/Clerk Barbara Batson was present and Town Attorney Mr. Martin Crim attended remotely.
- APPROVAL OF THE AGENDA: Mr. Catlin made a motion to add under old business c) update on pathway, Ms. Swift made a motion to add under new business a) public funds custodian. Mr. Catlin made a motion to approve the amended agenda, Ms. Swift seconded and a roll call vote was taken:

Mr. Beard voted “yes”  
Ms. Goodine voted “yes”  
Mr. Schneider voted “yes”  
Mayor Whited voted “yes”  
And the motion passed 7-0

Mr. Catlin voted “yes”  
Mr. O’Connell voted “yes”  
Ms. Swift voted “yes”

- MINUTES: Mr. Catlin motioned to accept the minutes for March 10, 2025, Mr. Beard seconded and a roll call vote was taken:

Mr. Beard voted “yes”  
Ms. Goodine voted “yes”  
Mr. Schneider voted “yes”  
Mayor Whited voted “yes”  
And the motion passed 7-0

Mr. Catlin voted “yes”  
Mr. O’Connell voted “yes”  
Ms. Swift voted “yes”

REPORTS:

Mayor’s Report: Mayor Whited attended the open house at Rush River Commons and thought it was wonderful to see the completed apartments. It’s also nice to have a family of 5 in town, it will be nice to see children.

Mr. Schneider said the construction was done well and adds alot of value to the town. He hopes the county will do similar housing.

Mayor Whited shared that Mr. Abdo has talked to county building office about permitting needed for the old packing shed. Mr. Adbo will also have an application on the May agenda to discuss the old newspaper building.

Treasurer report: Ms. Swift submitted a monthly P&L.

Infrastructure report: Mr. Schneider said he would check with the electrician who will be connecting the generator at the wellhouse to see if he's obtained the county permit. He plans to install a variable frequency drive on the pumps at the wellhouse. This will extend the life of the pumps and save on electricity. We have the materials to rebuild the aerator system at the plant. Ms. Swift thanked Mr. Schneider for his hard work.

Town Attorney: Mr. Crim shared that the three-judge panel met on April 4, 2025 regarding the boundary line adjustment. They had no questions and approved the draft order. We are awaiting a final copy from clerk of courts office. The boundary line adjustment will become official at midnight on May 1. He also shared that Black Kettle LLC. has agreed to split the cost of a road maintenance for Leggett Lane.

Zoning Administrator: Mr. Steve Gyurisin submitted a written report.

Planning Commission (PC): There was no report

Architectural Review Board (ARB): There was no report.

#### OLD BUSINESS:

- a) Possible sale of town property: Mayor Whited shared that TC needs to decide what information it will be required in the packets submitted by interested parties. The consideration of the sale will appear on the June agenda. After discussion, the TC decided the following information is needed:

- a) Rough sketch of the portion of the property of interest
- b) Rough acreage size
- c) Price bid

The TC is also open to a proposal of a land swap. There is also a clause that the property cannot be developed.

Mr. Catlin motioned to advertise a public hearing for the May meeting, Ms. Swift seconded and a roll call vote was taken:

Mr. Beard voted "yes"  
Ms. Goodine voted "yes"  
Mr. Schneider voted "yes"  
Mayor Whited voted "yes"  
And the motion passed 7-0

Mr. Catlin voted "yes"  
Mr. O'Connell voted "yes"  
Ms. Swift voted "yes"

- b) Water and sewer rates: The TC discussed the need to adjust the water and sewer rates due to increase costs of maintaining the systems. They reviewed the water and sewer rate report. Mr. O'Connell shared that he thinks that large consumption users should receive a discount like neighboring counties do.

Ms. Swift motioned to advertise a public hearing for the water and sewer rate adjustment for the May TC meeting, Mr. O'Connell seconded and a roll call vote was taken:

Mr. Beard voted "yes"	Mr. Catlin voted "yes"
Ms. Goodine voted "yes"	Mr. O'Connell voted "yes"
Mr. Schneider voted "yes"	Ms. Swift voted "yes"
Mayor Whited voted "yes"	
And the motion passed 7-0	

- c) Trail update: Mr. Catlin shared that a pre-construction meeting with the property owners and construction team happened last week. The final trail location was decided. He thanked Mr. Mitchell, Mr. DeBergh, and the county for making this project move forward. He also thanked the generous donors who participated in this effort. Brush has started to be cleared and construction should begin this week.

#### NEW BUSINESS:

- a) Custodian of funds: Atlantic Union Bank is requiring the town to appoint a custodian of public funds.

Mayor Whited motioned to appoint Ms. Swift and Mayor Whited as custodians of the public funds, Mr. Catlin seconded and a roll call vote was taken:

Mr. Beard voted "yes"	Mr. Catlin voted "yes"
Ms. Goodine voted "yes"	Mr. O'Connell voted "yes"
Mr. Schneider voted "yes"	Ms. Swift voted "yes"
Mayor Whited voted "yes"	
And the motion passed 7-0	

PUBLIC FORUM: Mayor Whited opened the public forum at 7:35 p.m. there where no comments and he closed the public forum.

ADJOURNMENT: Mr. Catlin made a motion to adjourn at 7:36, Mr. Schneider seconded, and a roll call vote was taken:

Mr. Beard voted "yes"	Mr. Catlin voted "yes"
Ms. Goodine voted "yes"	Mr. O'Connell voted "yes"
Mr. Schneider voted "yes"	Ms. Swift voted "yes"
Mayor Whited voted "yes"	
And the motion passed 7-0	

THE NEXT REGULAR MEETING OF THE TOWN COUNCIL IS  
May 12, 2025

Barbara Batson, Town Manager/ Clerk

Attachments:

Zoning Administrator's report  
Water/Sewer rate analysis report  
Treasurer's report