

**Town of Washington**  
September 30, 2024  
Planning Commission Meeting  
Minutes  
7pm

Present: Jeanne Kauffmann (Vice Chair), Constance Bruce (Secretary), Drew Beard, David Pennington, Steve Gyurisin (Zoning Admin);

Meeting called to order, 7:01pm, by Vice Chair Jeanne Kauffmann.

Approval of Agenda: Motion by Drew Beard and seconded by David Pennington. All voted in favor.

**Old Business**

None

**New Business**

*a) Review request of J&B Virginia LLC, for a lot line adjustment for the properties located at 603 and 615 Mount Saint Avenue, Washington, VA*

Town of Washington Zoning Administrator Steve Gyurisin presented the Lot Adjustment / Division Request by J&B Virginia LLC and the zoning history of the lot. Applicant James DeBergh summarized his request for the lot line adjustment followed by discussion between Planning Commission members and Zoning Administrator Steve Gyurisin.

**Motion** to approve and recommend the request of J&B Virginia LLC to Town Council in order to adjust the lot and create a division as shown on the survey plat presented with necessary waivers to do so.

The waivers will include recognition of a side lot line that is less non-confirming than the previous lot line, limited lot frontage and use of the existing access easement shared with the Washington School property.

Prior to final approval, the plat should have a signature block for the Zoning/Subdivision Administrator to sign. Motion proposed by Jeanne Kauffmann and seconded by Drew Beard.

b) Report submitted by Zoning Administrator Steve Gyurisin  
Steve Gyurisin focused on the upcoming business for Planning Commission meetings. PC meeting on October 28 agenda includes 1) public hearing for Foster Harris House property to change the zoning from rural village to village mixed use and 2) Rush River Commons phase two concept plans. Jeanne Kauffmann requested to have the concept plans shared as soon as the plans are received by Zoning Administrator.

Motion to adjourn by Drew Beard and seconded on David Pennington. All voted in favor.

Meeting adjourned 7:21pm

Submitted by Constance Bruce, October 3, 2024