

Town of Washington | Architectural Review Board

Meeting Minutes | November 18, 2024

Present:

Ryan Crabbe (ARB Member)
Nanette Edwards (ARB Member, Secretary)
Deb Harris (ARB Member, Chair)
Wesley Kerr (ARB Member, Vice Chair)

Absent:

Drew Mitchell (ARB Member); Steve Gyurisin (Zoning Administrator)

Call to Order: D. Harris called the meeting to order at 7:00 p.m.

Approval of Agenda: N. Edwards made a motion to approve the agenda; R. Crabbe seconded the motion, which passed unanimously.

Approval of Minutes: W. Kerr moved to approve the October 21, 2024, minutes; R. Crabbe seconded the motion, which passed unanimously.

Zoning Administrator's Report:

- Zoning Administrator Steve Gyurisin was absent. D. Harris said there were no updates on the survey of town buildings.

Old Business: None

New Business:

Item #1: Request for Installation of a Business Sign, 261 Main Street, Suite A.

- a) Zoning Administrator Review: No comments
- b) Applicant Presentation: Business owner Debra Giordano presented her design for a 28-inch by 28-inch square metal composite wall sign that features the name and logo for her business, Mountain Diva Boutique.
- c) Citizen Comments: None
- d) ARB Review and Member Discussion: ARB discussion focused on the design guidelines that state wall signs should be painted wood; and, that there are no metal signs in town. Potential alternative sign options that could accommodate the logo's intricate design details were discussed. D. Harris suggested that the applicant hang a temporary sign in the shop window to give her time to further discuss temporary and permanent sign requirements with S. Gyurisin, and also to give her time to look at other signs in town. W. Kerr moved to table the discussion until the December ARB meeting to allow time for the applicant to explore other potential options. R. Crabbe seconded the motion, which passed unanimously.

Public Comments:

- One citizen observed that usage guidance of temporary signs should be defined.

Closing Comments and Adjournment:

D. Harris made a motion to adjourn the meeting at 7:28 p.m. W. Kerr seconded the motion, which passed unanimously. The next scheduled meeting is December 16, 2024.

Respectfully submitted,
Nanette Edwards, ARB Secretary