**Town of Washington | Architectural Review Board**

**Meeting Minutes, December 19, 2022**

***Present:***

Nanette Edwards (ARB Member)

Deb Harris (ARB Member, Secretary)

Drew Mitchell (ARB Member, Chair)

David McKnight (ARB Member)

Steve Gyurisin (Zoning Administrator)

The meeting was called to order at 7:00 pm by Chair D. Mitchell.

The agenda was approved unanimously.

Notes from November 2, 2022 were approved unanimously.

***Item 1: 360 Main Street to add a bedroom and bathroom to Cooks Cottage (Inn at Little Washington)***

D. Mitchell began the discussion by reading a letter from the architect Wayne Good dated December 15, 2022. Mr. Good was not able to be present at the ARB meeting.

Next, all ARB members present confirmed they had visited the site of Cooks Cottage in person.

ARB members then raised various points and questions related to the application. For example, N. Edwards commented on the fact that Cooks Cottage is part of a historic compound with a kitchen and smoke house (one of the few examples left in the town), and that based on her best judgment the proposal did not adhere to the ARB Guidelines. D. McKnight and N. Edwards also commented on the scale of the renovation. D. Harris asked clarifying questions about the garden pavilion and the archways, and D. Mitchell commented on the street perspective of the renovation and how it would fit in the town.

There then was an extensive discussion between the ARB, representatives from the Inn at Little Washington (Patrick O’Connell, William Lester, and Bob Fasce), and public audience members including the owners of the neighboring property, and members of the Town Council and Planning Commission. It should be noted that the owners of the neighboring property (owners of Gay Street Gallery) were supportive of the renovation and approval of the application. Various topics discussed included: scale of the building; history of the building and site; interpretation of adherence with the ARB Guidelines; design of the building and consistency with other historic renovations in town and within Virginia; preservation of and evolution of structures to continue to meet modern needs while adhering to the town character; retaining public access connecting Main Street to Gay Street (a key recommendation and expressed need from the Planning Commission); and, whether there were specific changes the ARB might have requested.

D. Harris made the motion to vote and D. McKnight seconded the motion. D. McKnight voted to not approve, D. Harris voted to approve, D, Mitchell voted to approve, and N. Edwards voted to approve with reservations.

***Closing Comments and Adjournment***

D. McKnight made a motion to adjourn the meeting, and D. Harris seconded.

The meeting was adjourned by D. Mitchell at 8:38 PM.

Respectfully submitted,

Deb Harris

ARB Secretary