



**July 10, 2023  
Council Meeting  
Approved Agenda  
7:00 p.m.**

- CALL TO ORDER Action
- APPROVAL OF THE AGENDA Action
- MINUTES • June 12, 2023 Council meeting minutes Action
- REPORTS
  - Mayor’s Report: Mayor Whited Information
  - Treasurer’s Report: Gail Swift Information
  - Town Attorney: Mr. Crim Information
  - Zoning Administrator: Mr. Gyurisin Information
  - Public Works Task Force Information
  - Planning Commission Information
  - Architectural Review Board Information
- OLD BUSINESS a)
- NEW BUSINESS a)  
b)
- PUBLIC FORUM
- ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL  
September 11, 2023



July 10, 2023  
Town Council Approved Minutes

- CALL TO ORDER: Mayor Whited opened the meeting at 7:00 p.m. Council members Drew Beard, Fred Catlin, Patrick O’Connell, Brad Schneider, and Gail Swift were present, with Jean Goodine and Town Attorney Martin Crim absent. Town Administrator/Clerk Barbara Batson was present.
- APPROVAL OF THE AGENDA: Ms. Swift made a motion to approve the agenda and Mr. Catlin seconded and a roll call vote was taken:

Mr. Beard voted “yes”	Mr. Fred Catlin voted “yes”
Mr. O’Connell voted “yes”	Mr. Schneider voted “yes”
Ms. Swift voted “yes”	Mayor Whited voted “yes”

And the motion passed 6-0 with Ms. Goodine absent.

- MINUTES: The June 12, 2023 minutes were not submitted for approval. They will be included in the September 11, 2023 meeting.

REPORTS:

Mayor’s Report: Mayor Whited thanked everyone involved in organizing the July 4 concert at Avon Hall. He especially thanked Drew Mitchell for hosting the event and Ms. Mary Ann Kuhn, Mr. John Fox Sullivan, and Ms. Judy DeSarno among many others for their participation in producing the event.

He reported that during the water valve testing, the valve on the corner of Main and Harris Hollow broke, this was the second valve tested. Plans are underway for repairing the valve and he hopes to continue the testing over the next few months. It was also determined that the water line from the pump house to the reservoir has been open for an undetermined length of time.

Mayor Whited shared that there was a possibility that the town would host an ice cream social in August.

Treasurer’s Report: there was no Treasurer’s report.

Mr. Catlin reported that the residents of Mount Salem did host a block party, and he felt it went well. He encourages others in town to consider holding a block party for their neighborhood.

Mr. Catlin shared that he has continued to investigate a TAP grant from the Virginia Department of Transportation (VDOT). He said the pre-application process was difficult, but he was able to submit one on time. He included three sidewalks in the application. He found out that VDOT includes a lot of extra potential costs in the estimate; ex. \$250,000 for right of way acquisition

and an additional 20% for cost of analysis. He received an initial estimate of 5 million dollars to complete all three sidewalks, of which the town would be responsible for 20%. The town has not made a commitment, the next application is due in November. In his opinion a sidewalk along Warren Ave is the most important for safety concerns.

Town Attorney: There was not a report.

Zoning Administrator: Mr. Steve Gyurisin was not present and submitted a written report.

Public Works Task Force: There was not a report.

Planning Commission (PC): There was not a report.

Architectural Review Board (ARB): There was not a report.

1. OLD BUSINESS: there was no old business
2. NEW BUSINESS: there was no old business

PUBLIC FORUM: Mayor Whited opened the public forum at 7:12 p.m. Ms. Nancy Buntin asked if we would need to boil water when the valves are being tested. Mayor Whited responded that there would be a need to boil water for 48 hours. She also shared that she felt if the County mowed a path along Warren Ave on their property and removed the brambles, that it would create a safe path to go to the post office. Mr. Catlin said the challenge with mowing that area is there are wetlands. Mayor Whited said he would check with the County about mowing that portion.

Mayor Whited closed the public forum at p.m.7:16

Mr. Catlin moved to cancel the August meeting and adjourn till September 11 and Ms. Swift seconded, and a roll call vote was taken:

Mr. Beard voted "yes"	Mr. Fred Catlin voted "yes"
Mr. O'Connell voted "yes"	Mr. Schneider voted "yes"
Ms. Swift voted "yes"	Mayor Whited voted "yes"

And the motion passed 6-0 with Ms. Goodine absent.

The meeting adjourned at 7:18 p.m.

THE NEXT REGULAR MEETING OF THE TOWN COUNCIL IS  
September 11, 2023.

Barbara Batson, Administrator/Town Clerk

Attachments:

Zoning Administrator's report