

The Town of Washington

December 12, 2022
Council Meeting
Approved Agenda
7:00 p.m.

- CALL TO ORDER Action
- APPROVAL OF THE AGENDA Action
- MINUTES • November 11, 2022 Council meeting minutes Action
- REPORTS • Mayor's Report: Mayor Catlin Information
 • Town Attorney Mr. Crim Information
 • Zoning Administrator: Mr. Gyurisin Information
 • Public Works Committee Information
 • Planning Commission Information
 • Architectural Review Board Information
- OLD BUSINESS
- NEW BUSINESS a) Rush River site plan Possible Action
 b) Debrief of COLW Parade and Town holiday party Discussion
- PUBLIC FORUM
- Closed Session Council may vote to enter into closed session in accordance with the provisions of Section 2.2-3711A.1 to discuss Town Clerk salary.
- Open Session
- ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL
January 9, 2022

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

December 12, 2022

7:00 p.m.

Approved Minutes

- CALL TO ORDER: Mayor Fred Catlin opened the meeting at 7:00 p.m. Council members Drew Beard, Jean Goodine, Patrick O'Connell, Brad Schneider, Gail Swift, Joe Whited, were present. Town Attorney Martin Crim and Zoning Administrator Steve Gyurisin were also present. Town Administrator/Clerk Barbara Batson was absent.
- APPROVAL OF THE AGENDA: Mayor Catlin proposed postponing items under old business; a) sidewalk repairs and b) Leggett Lane road maintenance agreement; he also proposed removing under new business item c) post office landscaping. Gail Swift motioned to approve the amended agenda, Brad Schneider seconded, and a roll call vote was taken:

Mr. Drew Beard voted "yes"

Mr. O'Connell voted "yes"

Ms. Swift voted "yes"

Mayor Catlin voted "yes"

The motion passed 7-0

Ms. Jean Goodine voted "yes"

Mr. Brad Schneider voted "yes"

Mr. Whited voted "yes"

- MINUTES: Mr. Drew Beard noted that the description of the "walk through" with the Planning Commission should be written in the past tense and that the final line on page 5 should be deleted. Ms. Goodine moved to approve the minutes as amended, Ms. Swift seconded, and a roll call vote was taken:

Mr. Drew Beard voted "yes"

Mr. Brad Schneider voted "yes"

Mayor Catlin voted "yes"

The motion passed 5-0 with Mr. O'Connell and Ms. Swift abstaining.

Ms. Jean Goodine voted "yes"

Mr. Whited voted "yes"

REPORTS:

Mayor's Report: Mayor Catlin remarked upon the success of the holiday parade and holiday party and thanked those who contributed to the events. He noted that the discussion of the water tap fees and the Solar Panel Ordinance will take place in the January meeting. The post office updates should be completed in the near future.

Town Attorney: Mr. Crim stated that he received a revised copy of the Leggett Lane road maintenance agreement from Mr. John Foote yesterday but he hasn't had an opportunity to review it yet. The major issue he sees right now is that the core sampling hasn't been completed yet. The road maintenance agreement is drafted to say that if the core sampling finds the road condition to be substandard, that the town is responsible for bringing it up to the standard condition it was supposed to be built initially. He anticipates having the agreement on the

February agenda. Mr. Crim also reported that Racer Engineering quoted \$1,000 to complete the exhibits requested by the county for the path license. They indicated it would take 24 days to complete the work. He asked for the Council's authorization to move forward creating the exhibits and Mayor Catlin authorized the work.

Zoning Administrator: Mr. Steve Gyurisin updated the Council on the state of the Rush River Commons site plan. He noted that the Site Plan, as submitted on December 22, is in conformance with the Zoning District regulations for VMU and VR, the PUD standards, and the SUP conditions. He suggested specifically that the Council approve the following points:

1. Approve the Site Plan for Rush River Commons - Phase One dated December 8, 2022 signed by Imad Pasha Sheikh, ; and,
2. to authorize the Zoning Administrator to allow any minor revisions to the approved Site Plan necessary for good engineering practices and consistent with applicable laws and ordinances;
3. to authorize utility easement plats as shown on the Site Plan;
4. to approve the site plan is contingent upon recordation of a conservation easement generally consistent with the draft deed of gift of easement proposed by the applicant in the location noted on the site plan
5. to authorize zoning approval of building permits and third-party inspection agreements that are in conformance with the Site Plan.

Mr. Whited motioned to approve these five points of the Zoning Administrator's report, Ms. Swift seconded, and a roll call vote was taken:

Mr. Drew Beard voted "yes"	Ms. Jean Goodine voted "yes"
Mr. O'Connell voted "yes"	Mr. Brad Schneider voted "yes"
Ms. Swift voted "yes"	Mr. Whited voted "yes"
Mayor Catlin voted "yes"	
The motion passed 7-0	

Mr. Whited Motioned to approve the Zoning Administrator's report, Gail Swift seconded, and a roll call vote was taken:

Mr. Drew Beard voted "yes"	Ms. Jean Goodine voted "yes"
Mr. O'Connell voted "yes"	Mr. Brad Schneider voted "yes"
Ms. Swift voted "yes"	Mr. Whited voted "yes"
Mayor Catlin voted "yes"	
The motion passed 7-0	

Public Works Committee: Mr. Schneider informed that the new water meters are installed and that the screen on top of the water tower is complete. The switch for monitoring the water level in the tower is in, but the committee is looking into a more effective means of doing this monitoring. Generally, he said that the wastewater treatment plant is functioning pretty well, but the water system needs updating.

Planning Commission (PC): There was no meeting in November.

Architectural Review Board (ARB): Chair Drew Mitchell noted that 3 applications had been approved in the October meeting. These were for: a new sign at 211 Main Street, the installation of a fence at 389 Main Street, and the installation of a small roof over that front door entry at 328 Gay Street.

- OLD BUSINESS:

(a) Review of the draft solar panel ordinance: tabled to January 2023 meeting.

- NEW BUSINESS:

(a) Tap fee schedule: tabled

PUBLIC FORUM: Mayor Catlin opened the public forum at 7:30 p.m.

A few individuals spoke in appreciation for those who worked on the holiday parade but also remarked upon ways that it could be improved in the future. Specific issues concerned the safety of the participants along the parade route through the Artisans' Market and the problems caused by the throwing of candy from the floats.

Mayor Catlin closed public comments at 7:35 pm.

CLOSED SESSION: Mayor Catlin motioned that the Council go into closed session in accordance with the provisions of Section 2.2-3711A.1 to discuss the Town Clerk's salary. Gail Swift seconded the motion, and a roll call vote was taken:

Mr. Drew Beard voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
The motion passed 7-0

Ms. Jean Goodine voted "yes"
Mr. Brad Schneider voted "yes"
Mr. Whited voted "yes"

OPEN SESSION: The Council returned to open session at 7:50 p.m.

Ms. Swift motioned that a \$750 holiday bonus be granted to the Town Administrator. Ms. Goodine seconded the motion, and a roll call vote was taken:

Mr. Drew Beard voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
The motion passed 7-0

Ms. Jean Goodine voted "yes"
Mr. Brad Schneider voted "yes"
Mr. Whited voted "yes"

Ms. Swift motioned to provide the Town Administrator with a COLA increase of 6% starting January 1, 2023 and a roll call vote was taken:

Mr. Drew Beard voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
The motion passed 7-0

Ms. Jean Goodine voted "yes"
Mr. Brad Schneider voted "yes"
Mr. Whited voted "yes"

ADJOURNMENT: Ms. Swift motioned to adjourn the meeting at 7:57 p.m. and Mr. Whited seconded and a roll call vote was taken.

Mr. Drew Beard voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
The motion passed 7-0

Ms. Jean Goodine voted "yes"
Mr. Brad Schneider voted "yes"
Mr. Whited voted "yes"

THE NEXT REGULAR MEETING OF THE TOWN COUNCIL IS
January 9, 2023.

Jean Goodine, Town Council Member

Attachments:

Zoning Administrator's report

Zoning Administrator's description of the Rush River Commons Site Plan