

**OFFICE OF THE TREASURER
TOWN OF WASHINGTON**

P.O. BOX 7

MONTHLY REMITTANCE OF TAX ON
 LODGING AND/OR MEALS

1	Gross receipts for the month of _____, 20__	\$	
2	LESS allowable deductions (attach list)	\$	
3	Balance taxable (subtract line 1 from line 2)	\$	
4	Tax (enter 2.5% of line 3)	\$	
5	LESS seller discount (enter 3% of line 4)	\$	
6	Total tax (subtract line 5 from line 4)	\$	
7	Penalty (if applicable)*	\$	
8	Tax and penalty (add lines 6 and 7)	\$	
9	Interest (if applicable)*	\$	
10	TOTAL TAX DUE (add lines 8 and 9)	\$	

Payments are due in full with this report. Make checks payable to **THE TOWN OF WASHINGTON.**

* The amount of 10% of line 6 but not less than \$2.00 shall be payable if this report and payment is not filed by the last day of the month following the month being reported.

** The amount of 10% per annum shall be payable on all taxes overdue by more than 30 days.

DECLARATION OF SELLER:

I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Name _____

Address _____

Signature _____ Title _____

Date _____ Phone No. _____

DUE DATE: Mail the original and second copy to the Town Treasurer on or before the last day of the month following the month being reported.

**Treasurer
Town of Washington
P.O. Box 7
Washington, VA 22747-0007**

For Town Use:	Received By:
Date Received: _____	_____

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