

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

April 11, 2022

Council Meeting

APPROVED Agenda

7:00 p.m.

- CALL TO ORDER Action
- APPROVAL OF THE AGENDA Action
- MINUTES • February 14, 2022 Council meetings minutes Action
- REPORTS
 - Mayor's Report: Mayor Catlin Information
 - Treasurer's Report: Ms. Swift Action
 - Town Attorney: Mr. Crim Information
 - Zoning Administrator: Mr. Gyurisin Information
 - Public Works Committee Information
 - Planning Commission Information
 - Architectural Review Board Information
- OLD BUSINESS
 - a) Advertise for the FY 22-23 Budget Public hearing
 - b) Easement for pathway
- NEW BUSINESS a) Discussion of the Black Kettle LLC boundary line adjustment application and possible action Information/Action
- PUBLIC FORUM
- CLOSED SESSION Council may vote to enter into closed session in accordance with the provisions of Section 2.2-3711 A.7 of the VA Code for consultation with the town attorney concerning adjustments to the Town boundaries, a specific legal matter requiring the provision of legal advice.
- OPEN SESSION
- ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL

May 9, 2022

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

April 11, 2022

7:00 p.m.

APPROVED Minutes

- CALL TO ORDER: Mayor Fred Catlin opened the meeting at 7:00 p.m. Council members Jean Goodine, Mary Ann Kuhn, Patrick O'Connell, Gail Swift, Brad Schneider, and Joe Whited were present. Town Attorney Martin Crim and Town Administrator/Clerk Barbara Batson were present.
- APPROVAL OF THE AGENDA: Mayor Catlin asked to add an item under new business; a) discussion of the Black Kettle LLC boundary line adjustment application and possible action. Ms. Swift made a motion to approve the amended agenda and Ms. Kuhn seconded and a roll call vote was taken.

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

- MINUTES: Ms. Kuhn motioned to accept the minutes for March 14 ,2022 and Ms. Goodine seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

REPORTS:

Mayor's Report: Mayor Catlin shared that the post office is still working on providing full services and waiting for a vendor to fix its network issue. The property owner has ordered dark sky friendly lights to be installed in May. Mayor Catlin has been in touch with the individual who will be installing the kiosk at the post office. He thanked the task force that has worked to make the post office look nice. He especially thanked Bruce Jones for his work maintaining the plantings.

On Tuesday, Mayor Catlin walked with consultants through town to look at options for installing walking paths. This project is made possible because of a grant from the state. The final report should be issued in June.

Planning Commission (PC): There was no report.

Treasurer's Report: Ms. Swift reminded Council there will be a budget work session on Saturday, April 16 at 10:00 a.m. at Town Hall. She also reported that the semi-annual sewer loan payment was on this month's bills-to-be-paid report.

Mr. Whited made a motion to approve the bills to be paid and Mr. Schneider seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Mr. Schneider voted "yes"
Ms. Swift voted "yes"	Mr. Whited voted "yes"
Mayor Catlin voted "yes"	
And the motion passed 7-0	

Public Works Committee: Mr. Whited reported that Mr. Schneider, Ms. Batson, and he would be meeting in the morning to discuss open projects and an upgrade to the water meter system.

Zoning Administrator: Mr. Steve Gyurisin was absent and submitted a written report.

Town Attorney: Mr. Crim reported that he discussed with Mr. Gyurisin the draft pool ordinance. Mr. Crim is suggesting the regulations regarding discharging pool water into the sewer system be removed from the pool ordinance and be put in the sewer ordinance. He also worked with Ms. Batson on the process to expand the sewer service district and the advertising requirements.

Architectural Review Board (ARB): Mr. Drew Mitchell reported there was no meeting in February. The March meeting included applications for 481 Mt. Salem Avenue for a shed renovation, which was approved. There was also an application for an addition at 262 Main Street. This application was not approved; the board asked for additional information that will be presented at the April meeting.

- OLD BUSINESS:

- (a) Advertise for FY 22-23 budget public hearing:

Ms. Swift made a motion to advertise a public hearing for the FY 22-23 budget on May 9 and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"	Ms. Kuhn voted "yes"
Mr. O'Connell voted "yes"	Mr. Schneider voted "yes"

Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Mr. Whited voted "yes"

- (b) Pathway easement: Mayor Catlin said the easement agreement before Council is for a path to go from the stub of Jett Street to the post office. Mr. Crim pointed out there are two uncommon clauses: the town indemnifies the county on any lawsuits for injuries on the path and the path can be moved if the county builds on the path in the future. Mr. Crim will meet with the county to go over the agreement and both parties will sign it.

Mayor Catlin made a motion to approve the draft easement and direct Mr. Crim to meet with Mr. Art Goff (Rappahannock County Attorney) and Ms. Swift seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

PUBLIC FORUM: Mayor Catlin opened the public forum at 7:17 p.m. There were no comments from the public and he closed the public forum.

CLOSED SESSION: Mayor Catlin motioned to go into closed session in accordance with the provisions of Section 2.2-3711 A.7 of the VA Code for consultation with the town attorney concerning adjustments to the Town boundaries, a specific legal matter requiring the provision of legal advice and invited the Town Clerk and Mr. Gary Aichele to join and Ms. Swift seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

OPEN SESSION: Mayor Catlin moved to go into open session at 8:16 p.m. and Ms. Kuhn seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

Mayor Catlin voted "yes"
And the motion passed 7-0

Mr. Crim asked each member: Do each of you certify that to the best of your knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in such meeting?

A roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

- NEW BUSINESS:

- (a) Discussion of the Black Kettle LLC boundary line adjustment application and possible action:

Mayor Catlin made a motion: following the action of the Board of Supervisors on April 4, 2022, the Council directs the Town Attorney to meet with the county attorney and the attorney for Mr. Chuck Akre about the potential terms of a boundary line adjustment for the Rush River II property and Mr. Whited seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

ADJOURNMENT: Ms. Swift made a motion to adjourn the meeting at 8:18 p.m. and Ms. Kuhn seconded and a roll call vote was taken:

Ms. Goodine voted "yes"
Mr. O'Connell voted "yes"
Ms. Swift voted "yes"
Mayor Catlin voted "yes"
And the motion passed 7-0

Ms. Kuhn voted "yes"
Mr. Schneider voted "yes"
Mr. Whited voted "yes"

THE NEXT REGULAR MEETING OF THE TOWN COUNCIL IS
May 9, 2022.

Barbara Batson, Town Clerk

Attachments:

Bills to be paid

Pathway easement agreement

Zoning Administrator's report