

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

July 12, 2021

Council Meeting

Approved Agenda

7:00 p.m.

- | | | |
|---------------------------------|--|--|
| • <u>CALL TO ORDER</u> | | Action |
| • <u>APPROVAL OF THE AGENDA</u> | | Action |
| • <u>MINUTES</u> | <ul style="list-style-type: none">• June 14, 2021 Council meeting minutes• June 21, 2021 Council and Planning Commission Joint work session minutes | Action |
| • <u>REPORTS</u> | <ul style="list-style-type: none">• Mayor's Report: Mayor Catlin• Planning Commission• Architectural Review Board• Treasurer's Report: Ms. Swift• Public Works Committee | Information
Information
Information
Action
Information |
| • <u>TOWN ATTORNEY</u> | Mr. Bennett | Information |
| • <u>Zoning Administrator</u> | Update on zoning application(s) under consideration | Information |
| • <u>OLD BUSINESS</u> | a) Firework guidelines | Information |
| • <u>NEW BUSINESS</u> | a) Rush River Commons project presentation | Information |
| | b) Discussion of Council's intention to adopt Ordinances: | Information |
| | 1. to grant a Special Use Permit subject to stated conditions for the Rush River Commons project to be a Planned Unit Development as permitted by the town zoning ordinances | |
| | 2. to rezone the Rush River Commons property to a zoning district classification which permits inclusion within the Sewer Service District and the provision of sewer service; and | |
| | 3. to amend the Sewer Service District boundaries to include the property of the Rush River Commons project | |
| | c) ARB annual report | Information |

- PUBLIC FORUM

- ADJOURNMENT

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL
August 9, 2021

The Town of Washington

"THE FIRST WASHINGTON OF ALL"

July 12, 2021

7:00 p.m.

APPROVED Minutes

- CALL TO ORDER: Mayor Fred Catlin opened the meeting at 7:00 p.m. Council members Mary Ann Kuhn, Patrick O'Connell, and Gail Swift were present with Jean Goodine, Brad Schneider and Joe Whited absent. Town Attorney John Bennett and Town Clerk Barbara Batson were present.

- APPROVAL OF THE AGENDA: Ms. Kuhn motioned the agenda be approved. Ms. Swift seconded and a roll call vote was taken:

Ms. Kuhn voted "yes"

Mr. O'Connell voted "yes"

Ms. Swift voted "yes"

Mayor Catlin voted "yes"

And the motion passed 4-0 with Jean Goodine, Brad Schneider, and Joe Whited absent.

- MINUTES: Ms. Kuhn motioned to accept the minutes and Ms. Swift seconded and a roll call vote was taken:

Ms. Kuhn voted "yes"

Mr. O'Connell voted "yes"

Ms. Swift voted "yes"

Mayor Catlin voted "yes"

And the motion passed 4-0 with Jean Goodine, Brad Schneider, and Joe Whited absent.

REPORTS:

Mayor's Report: Mayor Catlin shared that long-time resident, Lois Snead, passed away on Friday. She was an extraordinary person who came from the Midwest and her husband served as a Circuit Court Judge. Mayor Catlin said Mrs. Snead was small in stature and big in heart and she will be dearly missed.

Architectural Review Board (ARB): Ms. Batson shared the annual ARB report. The ARB reported it approved two additions, two enclosures of a balcony, one sign for the Town, three fences, three window replacements, one carport, one roof replacement and one exterior modification of steps. All were unanimous except for the roof replacement and modification of steps.

Planning commission (PC): Ms. Caroline Anstey reported the PC met on Friday and reviewed the revised sketches for the Rush River Commons (RRC) project. She said the RRC engineer has made significant changes to the design, as requested by the PC. She stated the PC went through each of the 25 conditions for the special use permit. The PC will hold a public hearing on July 29, 2021 at 7:00 p.m. at Town Hall. They expect to have a formal vote on the matter after the public hearing and pass their recommendations on to TC.

Treasurer's Report: Ms. Swift pointed out two unusual payments on the bills to be paid list. The first was from Appleton Campbell for repairing the HVAC system at the wastewater treatment plant and the second was the Town's liability insurance payment.

Ms. Swift made a motion to approve the bills to be paid and Ms. Kuhn seconded and a roll call vote was taken:

Ms. Kuhn voted "yes"

Mr. O'Connell voted "yes"

Ms. Swift voted "yes"

Mayor Catlin voted "yes"

And the motion passed 4-0 with Jean Goodine, Brad Schneider, and Joe Whited absent.

Town Attorney: Mr. Bennett reported that this afternoon he received a letter from Rappahannock Electric Cooperative that it will issue a credit to any customer who charges their electric car during off-peak hours.

Zoning admin: Mr. Bennett reported there will be a Board of Zoning Appeals public hearing on August 13, 2021 at 4:00 p.m. at Town Hall to consider the zoning variance request submitted by Ms. Fredette Eagle. He also shared he is waiting on additional documentation for a variance request from Mr. Ryan Crabbe regarding a pool installation.

Public works committee: Ms. Batson shared the report on grinder pumps from ESS. It reported seven grinder pumps have been replaced, two were new and five were repaired. There are currently three spare pumps in inventory.

- OLD BUSINESS:

a) Fireworks guidelines: Ms. Kuhn shared the steps someone needs to complete in order to receive a county permit to have aerial fireworks displays in the Town. She reviewed the informational sheet regarding guidelines for displays in the Town. It was suggested that a five-minute warning shot before the start of the display be added to the guidelines and the 15-minute time limit be removed.

Ms. Kuhn made a motion to accept the updated fireworks guidelines and Mr. O'Connell seconded and a roll call vote was taken:

Ms. Kuhn voted "yes"

Mr. O'Connell voted "yes"

Ms. Swift voted "yes"

Mayor Catlin voted "yes"

And the motion passed 4-0 with Jean Goodine, Brad Schneider, and Joe Whited absent.

- NEW BUSINESS:

- (a) Rush River Commons project presentation: Mr. Jordan Goldstein reviewed the updated sketches for the RRC’s development and the plans for the residential units, food pantry and commercial building.

Mayor Catlin asked the public if they had any questions or comments. Questions were raised from the public regarding the additional traffic that would be generated by the development. Mr. Steve Plescow shared a traffic study was done to determine no turn lane or traffic light was needed. It’s estimated that currently 800 vehicles use Warren Ave. per day and at peak times the traffic will increase by 30-40 vehicles per hour.

Additional discussion occurred regarding the three entrances to the development on Leggett Lane. Mr. Bennett asked if the first entrance would be a right turn only exit out of the development onto Leggett Lane. It was determined that further discussion was needed regarding this entrance. There was also discussion regarding angling the parking spaces but Mr. Plescow said they would lose 15 parking spaces if they didn’t use a 90-degree angle. It was suggested that wider parking spaces were needed instead of the standard 9’ x 18’.

- (b) Discussion of Council's intention to adopt Ordinances: Mr. Bennett shared that Black Kettle LLC. has been very responsive to requests from the PC and TC. He anticipates the PC will vote on the RRC application on July 29 and have a recommendation for the TC. He encouraged the TC to send any concerns to him prior to the August TC meeting. Mr. Bennett said the property would also need to be rezoned to a combination of Village Residential and Village Mixed Use and the sewer district service map would need to be revised. He would like to present the final special use permit application with conditions to the TC at the August meeting.
- (c) ARB annual report: There was no representative from the ARB at the meeting. Ms. Batson presented the report provided by Mr. Butch Zindel, Chairman of the ARB.

PUBLIC FORUM: Mayor Catlin opened the public forum at 7:56 p.m. and there were no comments and he closed the public forum at 7:56 p.m.

ADJOURNMENT: Ms. Swift made a motion to adjourn the meeting and Ms. Kuhn seconded and a roll call vote was taken:

Ms. Kuhn voted “yes”

Mr. O’Connell voted “yes”

Ms. Swift voted “yes”

Mayor Catlin voted “yes”

And the motion passed 4-0 with Jean Goodine, Brad Schneider, and Joe Whited absent.

THE NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL IS
August 9, 2021.

Barbara Batson, Town Clerk

Attachments:

Treasurer's Report

Bills to be paid

ARB annual report

Fireworks Guidelines