

# The Town of Washington

"THE FIRST WASHINGTON OF ALL"

February 11, 2019

7:00 p.m.

Approved Minutes

- CALL TO ORDER: Mayor Fred Catlin called the Town Council meeting to order at 7:02 p.m. Council members Mary Ann Kuhn, Brad Schneider, and Patrick O'Connell, Gail Swift, and Joe Whited were present. Council member Katharine Leggett was absent. Town Attorney John Bennett and Town Clerk Laura Dodd were present.

- MINUTES: December 10, 2018 draft minutes: Ms. Kuhn gave Ms. Dodd some typographical and grammatical corrections and moved to approve the December 10, 2018 minutes and Ms. Swift seconded and the motion passed 6-0.

- REPORTS:

Mayor's Report: Mayor Catlin thanked everyone involved in requesting that the U.S. Postal Service review its decision about the location of the new post office. He discussed that the support from citizens of the town and county had been remarkable and that the town was continuing with its efforts. He discussed it was of paramount importance for the town to have a post office serving the community and to make it convenient for everyone.

He discussed that there had been an enormous amount of work done by citizens on the task forces over the course of 2018 and that he wanted to assure everyone that this was important and that the town did not want to drop the ball on and that there would be continuing efforts. He discussed he would be making a more detailed report in March.

Treasury Report: Ms. Swift discussed that on the Bank Summary Report, attached with, the Bills-To-Be-Paid list and the Additional Bills to Be Paid List, the LGIP line was blank and the State Department of the Treasury was in the process of transferring the account from former Treasury Jerry Goebel to her and she did not have on-line access yet. She discussed that the amount would be close to last month's amount of \$345,996.30.

Mr. Schneider made a motion to approve the Treasurer's report and Ms. Kuhn seconded and the motion passed 6-0.

Planning Commission: Planning Commission member Gail Swift reported that the Planning Commission had not met in January but they would be holding an organizational meeting on February 25..

Architectural Review Board: Ms. Dodd discussed that the ARB would be meeting on February 13 to consider an application from the Trinity Church to install a stair railing at the corner of Gay and Middle Streets

- TOWN ATTORNEY: Mr. Bennett reviewed a document, attached, that he had prepared dated February 11, 2019 and discussed that it attempted to address questions and concern regarding the newly adopted Planned Unit Development (PUD) Ordinance which had been raised at the January Council meeting. He discussed that the document reviewed the PUD application process, including review by the Town Council, Planning Commission, and ARB and how the PUD Ordinance related to the Zoning Ordinance. He discussed that a PUD application would require a site plan, a Special Use Permit, and an ARB application or a referral to the ARB.

Council agreed by consensus to review the document and come back with questions and concerns at the March Council meeting.

•OLD BUSINESS: a). Planning Commission Vacancy: Mayor Catlin discussed that the Town had received a letter of interest from resident Drew Beard, co-owner of the Gay Street Inn who was interested in being appointed to the Planning Commission. .

Planning Commission Chairman Caroline Anstey discussed that she was delighted that he had applied.

Ms. Kuhn discussed that Mr. Beard was her neighbor and that she had worked with him on the Tourism Task Force and that he had done a great job. She discussed that he would be a good addition to the Planning Commission. She nominated Mr. Beard to fill the vacant seat on the Planning Commission and Ms. Swift seconded and a roll call vote was taken:

Mr. Schneider voted “yes”	Mayor Catlin voted “yes”
Mr. O’Connell voted “yes”	Ms. Swift voted “yes”
Ms. Kuhn voted “yes”	Mr. Whited voted “yes”

And the appointment was approved 6-0.

b). Town office space review: Ms. Swift reported that there was no update.

c). Possible discussion of OSHA items to be completed at the Wastewater Plant: Ms. Swift discussed two proposals from ESS, attached, for design services for fall protection at the Reservoir and the Wastewater Treatment Plant and made a motion to approve up to \$500 for the design services for the Wastewater Treatment Plant and up to \$1,850 for design services at the Reservoir. Mr. Schneider seconded and a roll call vote was taken:

Mr. Schneider voted “yes”	Mayor Catlin voted “yes”
Mr. O’Connell voted “yes”	Ms. Swift voted “yes”
Ms. Kuhn voted “yes”	Mr. Whited voted “yes”

And the motion was approved 6-0.

d). Response to PUD Ordinance Concerns: This agenda item was covered under Mr. Bennett’s report.

e). Street lights Update: Ms. Swift discussed that she and Ms. Dodd had met with the Rappahannock Electric Coop (REC) and that REC would be replacing bulbs in the street lights at Gay St. and Warren Ave. and at Gay St. and Porter St. with experimental LED bulbs by the end of the week. She asked that everyone provide feed-back on the bulbs.

• NEW BUSINESS: a). A review of the appointment process for Town representative to the Rapidan Rappahannock Regional Commission (RRRC): Mayor Catlin discussed that RRRC served Culpeper, Fauquier, Madison, Orange, and Rappahannock Counties and towns within those counties. He discussed that former Mayor Sullivan’s seat on the Commission was now vacant.

Ms. Swift nominated Mayor Catlin to serve on the Rapidan Rappahannock Regional Commission and Mr. O’Connell seconded and there being no other nominations a roll call vote was taken:

Mr. Schneider voted “yes”	Mayor Catlin voted “yes”
Mr. O’Connell voted “yes”	Ms. Swift voted “yes”
Ms. Kuhn voted “yes”	Mr. Whited voted “yes”

And the appointment was approved 6-0.

• PUBLIC FORUM: Mayor Catlin opened the public forum.

Gary Aichele suggest that the Town contact the newspaper and have them write something about the experimental street lights so the Town could get more feed-back.

John Lesinski asked if the town would be working with the Rappahannock League for Environment Protection (RLEP) and its Dark Skies project.

Ms. Swift discussed that she would be contacting RLEP about the lights.

Mayor Catlin closed the public forum.

- CLOSED SESSION: There was no closed session.
- ADJOURNMENT: At 7:23 p.m. Mr. Whited moved to adjourn and Ms. Swift seconded and the motion passed 6-0.

NEXT REGULARLY SCHEDULED MEETING OF THE TOWN COUNCIL  
MARCH 11, 2019

Laura Dodd

Attachments:

Treasurer's report

Additional Bills to be Paid

Bills to be Paid

Mr. Bennett's Letter on PUD Concerns

Mr. Beard's Letter of interest in being appointed to the Planning Commission

ESS Design Proposals on Fall Protection